



CAMPER'S HOLIDAY ASSOCIATION

TRUSTEE CORPORATION OF CAMPERS HOLIDAY ASSOCIATION, INCORPORATED

2092 Culbreath Road, Brooksville, FL 34602-6121

Phone 352-796-3707 - Fax 352-796-3743 - Email cholidayoffice@bellsouth.net

April 24, 2014

Dear Fellow Residents,

We are writing to all residents to encourage you to include your SECTION LETTER and LOT NUMBER in your address for all mail delivered to Camper's Holiday. This will expedite the sorting of all mail delivered to the gatehouse from the post office.

Proper suggested format is as follows:

YOUR NAME

2092 CULBREATH ROAD Z-12

BROOKSVILLE, FL 34602

The mailboxes are arranged Section A, B, C, D, & F, with numerical lot numbers in each of those sections. All mail properly addressed with the section letter and lot number is sorted first and fastest and it helps ensure placement of the mail in the proper mailbox.

Mail that **does not** include a section letter and lot number is delayed daily because it must then be manually sorted by name from a printed list to coordinate delivery to the proper mailbox. This method is even more difficult if there are duplicate last names with different mailboxes. Sorting mail by name takes many hours of extra time in delivery of your mail.

Adding the section letter and lot number to all your mail will help residents get their mail quicker and reduce unnecessary work by the Gatehouse staff.

Next, we are asking that you ensure that you're Section and Lot number is visible on your Unit/RV/Trailer or Lot for emergency and utility services in at least four inch numbers and letters.

Thank you for your cooperation and understanding of this procedure.

Sincerely,

CAMPER'S HOLIDAY ASSOCIATION
Board of Directors